

QUESTIONNAIRE 2014



Dates	Group	Zone	Home Nation	Visiting Nation
4-6 April	1	Asia/Oceania	Korea Rep.	India
4-6 April				Page 1(10)

PLEASE NOTE

The Home Nation should not announce the venue externally until this questionnaire has been received by the ITF, unless prior approval has been granted. Any announcement should also include the event title in full (Davis Cup by BNP Paribas)

<p>PLEASE COMPLETE (TYPE ONLY) ALL SECTIONS OF THIS QUESTIONNAIRE AND SEND BY THE DEADLINE SPECIFIED.</p> <p>Karoline Presich Event Operations, Professional Tennis Department International Tennis Federation Bank Lane, Roehampton London SW15 5XZ, England Tel: +44 208 392 4617 Fax: +44 208 392 4744 or 45 Email: karoline.presich@itftennis.com</p>	<p>RETURN BEFORE: 12 February</p>
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TIE			
GROUP, ZONE, ROUND	Group 1	Zone Asia/Oceania	Round 2nd
SCHEDULED DATES	From 4th Apr 2014	To 6th Apr 2014	
TEAMS	Home Nation Korea Rep.	Visiting Nation India	

ORGANISER			
<p>OFFICIAL ORGANISER</p> <p>Organiser in charge of the Tie, with special responsibilities for ensuring that the instructions of the Referee are carried out, and liaising with the ITF, Sponsors and Official Suppliers / Partners.</p>	Name Korea Tennis Association		
	Address Room108, Olympic Gym No.2, 424, Olympic-ro, Songpa-gu		
	Seoul, 138-749, Korea		
	Telephone (incl. int'l prefix) 82 2 420 4285	Fax (incl. int'l prefix) 82 2 420 4284	Mobile phone (incl. int'l prefix) 82 10 5155 1958
	Email Address kortennis@hanmail.net		

THE STADIUM			
<p>NAME AND ADDRESS</p>	Full Name of Stadium (incl. any sponsor name) Spo1 Tennis Courts		
	Address 324, Cheyookgongwon-ro 399, Geumjeong-gu,		
	City Busan, 609-370, Korea		
	Telephone (incl. int'l prefix) 82 51 508 4191	Fax (incl. int'l prefix) 82 51 508 4194	
	Email Address kortennis@hanmail.net		
<p>TRAVEL CONNECTIONS</p>	Nearest International Airport Gimhae International Airport		Distance to Venue (km, miles) 40km
	Permanent seats 3000	Temporary Seats	Total seats 3000
CAPACITY			

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TIMES OF PLAY		Times of Play must conform with Regulation 38 and must be approved by the ITF with respect to TV agreements	
DAY 1 (Friday)	Starting at 11:00	Must allow 8 hours of playing time Outdoors: Please note that it is normally not possible to play until sunset	
DAY 2 (Saturday)	Starting at 13:00	Must allow 5 hours of playing time Outdoors: Please note that it is normally not possible to play until sunset	
DAY 3 (Sunday)	Starting at 11:00	Must allow 8 hours of playing time Outdoors: Please note that it is normally not possible to play until sunset	
OUTDOOR TIES	Time of Sunset 19:00	Official average temperature (C, F) 13 C	

BALLS		The balls selected must be approved by the ITF (see latest list of approved balls)	
BRAND AND TYPE	Manufacturer	Brand Name	
	Wilson Sporting Goods,. Co	Wilson US Open Extra Duty	
	Country of manufacture	Type of Ball	
	Thailand	<input type="checkbox"/> Type 1 <input checked="" type="checkbox"/> Type 2 <input type="checkbox"/> Type 3 <input type="checkbox"/> High Altitude	
	Colour	<input checked="" type="checkbox"/> Pressurised <input type="checkbox"/> Non-pressurised	
	<input checked="" type="checkbox"/> Yellow <input type="checkbox"/> White		

THE COURT					
PLAYING CONDITIONS	Indoors/Outdoors/Mobile Roof	If Mobile Roof: is play intended to be with open or closed roof?			
	Outdoors				
	If Indoors or Mobile Roof (whether intended to be open or closed): free height to ceiling (m, ft)				
	If Indoors: Floodlights available?	If Indoors or Outdoors with Floodlights: Light Measurements (Lux)			
	Yes	1200 Lux			
COURT AREA	Total Size of Court, incl. Playing area (m, ft)	Is the area surrounding the court rectangular in shape?			
	42m x 33m	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
	From Doubles Side Line to Side banners (m, ft)	From Base Line to End banners (m, ft)			
	TBA	TBA			
	From Side banners to Spectator seats / boxes (m, ft)	From End banners to Spectator seats / boxes (m, ft)			
	11.015m	9.15m			
COURT SURFACE AND SPECIFICATION	Type of surface	<i>For notes, please see below on this page.</i>			
	Select from the dropdown list!				
COURT PREPARATION	Manufacturer and Brand-name of surface.				
	Rebound Ace Sports pty., Ltd. Rebound Ace Gs 8mm				
	Permanent or Temporarily laid Court	Temporary Court Manufacturer	Temporarily laid court requires prior approval of the ITF (See sep. form)		
	Permanent				
	When will the court be laid	When will the court be ready	Please observe the Davis Cup Regulations		
			Please observe the Davis Cup Regulations		
	If Outdoors: Will Court Covers be provided.				
	<input type="checkbox"/> Yes				
ADDITIONAL PRACTICE COURT(S)	Number, Additional	Same surface?	If not, what surface?	Available from (date)	Indoors or Outdoors?
	2	<input checked="" type="checkbox"/> Yes		Anytime	<input type="checkbox"/> Indoors <input checked="" type="checkbox"/> Outdoors

Surfaces - Notes:

All surfaces may be porous or non-porous, with the exception of 'Clay', which is always porous.

1 Normally forms only the uppermost few millimetres of a court.

2 "Appearance" relates only to the form of the surface material and not other characteristics (e.g. colour).

3 Used only when the material itself forms the playing surface. When used as a base for other surfaces (e.g. acrylic), reference will be made only to the playing surface.

4 This term denotes a class of natural surfaces that include a fine gritty material as the uppermost (playing) layer, e.g. fast-dry.

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TICKETS						
	CURRENCY	CATEGORY	DAY 1 (Fri)	DAY 2 (Sat)	DAY 3 (Sun)	3-DAYS
REGULAR TICKETS		1st	Price incl. Tax Free	Price incl. Tax Free	Price incl. Tax Free	Price incl. Tax Free
		2nd	Free	Free	Free	Free
		3rd	Free	Free	Free	Free
		YOUTH	Free	Free	Free	Free
BOX SEATS	No. of Seats per Box	WITH HOSPITALITY	Price incl. Tax	Price incl. Tax	Price incl. Tax	Price incl. Tax
		WITHOUT HOSPITALITY				
SALES START AND TICKET OFFICE	Date tickets will go on sale		Sales Office (Name)			
	Telephone			Fax		
	Email address			Ticket Web-site		
NOTES	<p>Should tickets not be printed, individual daily invitations must be sent to the Sponsors in accordance with the Regulations.</p> <p>Tickets must not go on sale until seats have been allocated for the ITF/International Sponsors and these have been approved by the ITF.</p>					

PRE-DRAW MEDIA CONFERENCE, CEREMONIES AND OTHER OFFICIAL FUNCTIONS				
Note: official functions (including post-match press conference) cannot be held in a building that is competitive to the international sponsors (eg hotels, banks, car show rooms)				
	FUNCTION	DATE	TIME	PLACE
To be held Monday-Wednesday MEDIA CONFERENCE	HOME TEAM PRE-DRAW MEDIA CONFERENCE	TBA		Media Conference room on site
	VISITING TEAM PRE-DRAW MEDIA CONFERENCE	TBA		Media Conference room on site
	OFFICIAL FUNCTIONS	OFFICIAL DINNER	2 April	18:30
CEREMONIES	DRAW	3 April	11:00	Hotel Nongshim
	OPENING CEREMONY	4 April	10:30	On-court
	World Group only PRESENTATION CEREMONY			On-court
OTHER FUNCTIONS (e.g. Receptions, Welcome Dinners)				

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Dates: 4-6 April Group: 1 Zone: Asia/Oceania Home Nation: Korea Rep. Visiting Nation: India

TIE HOTEL (S)						
NH HOTELES	Is there a NH Hoteles in the country hosting the tie?			If so, In which city/cities?		
	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
HOTEL 1	The following parties are foreseen at this hotel					
	<input checked="" type="checkbox"/> Home Team <input checked="" type="checkbox"/> Visiting Team/Nation <input checked="" type="checkbox"/> ITF and Int'l Sponsors <input checked="" type="checkbox"/> Media <input checked="" type="checkbox"/> Organisation					
	Full Name of Hotel			Reservation deadline (date)		
	Hotel Nongshim					
	Address					
	137-7, Oncheon-dong, Dandnae-gu,					
	City					
	Busan 607-060, Korea					
	Telephone (incl. int'l prefix)		Fax to Reception (incl. int'l prefix)			
	82 51 550 2100		82 51 550 2410			
Email Address						
yumi2004@hotelnongshim.com						
Prices to include taxes	Rate, Single Room	Rate, Double Room	Breakfast included	Distance to Venue (km, miles)	Transfer time (min)	
	130,000KRW	130,000KRW	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	15km	15	
HOTEL 2	The following parties are foreseen at this hotel					
	<input type="checkbox"/> Home Team <input type="checkbox"/> Visiting Team/Nation <input type="checkbox"/> ITF and Int'l Sponsors <input type="checkbox"/> Media <input type="checkbox"/> Organisation					
	Full Name of Hotel			Reservation deadline (date)		
	Address					
	City					
	Telephone (incl. int'l prefix)		Fax to Reception (incl. int'l prefix)			
Email Address						
Prices to include taxes	Rate, Single Room	Rate, Double Room	Breakfast included	Distance to Venue (km, miles)	Transfer time (min)	
			<input type="checkbox"/> Yes <input type="checkbox"/> No			

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Dates: 4-6 April Group: 1 Zone: Asia/Oceania Home Nation: Rep. Nc Visiting Nation: India

MEDIA ORGANISATION AND FACILITIES						
MEDIA OFFICER	Person in charge of media					
	TBA					
	Address					
	City					
	Telephone (incl. int'l prefix)		Fax (incl. int'l prefix)		Mobile Phone (incl. Int'l prefix)	
Email Address						
MEDIA EXPECTED	MEDIA REP'S EXPECTED	Writing Press	Photographers	TV Reporters	TV Technicians	
MEDIA AREAS	MEDIA SEATING COURTSIDE	No. of Press seats	No. of Photo Seats			
		MEDIA WORKING AREA	Size (m2, sq ft)	No. of work places	TV Monitor(s)	
	Location (relative to Court)					
	MEDIA CONFERENCE AREA	Size (m2, sq ft)	No. of seats	TV Monitor(s)		
		Location (relative to Court)				
	FACILITIES		TELEPHONE	MODEM	FAX(ES)	GSM ACCESS
MEDIA WORKING AREA		No. of Lines	No. of Analog lines	No. of Lines/Units	<input type="checkbox"/> Yes <input type="checkbox"/> No	
MEDIA SEATING COURTSIDE					<input type="checkbox"/> Yes <input type="checkbox"/> No	
		BROADBAND INTERNET		WIRELESS INTERNET		
MEDIA WORKING AREA		No. of Access Points (RJ45)		WLAN (802.11b standard) available		
MEDIA SEATING COURTSIDE				<input type="checkbox"/> Yes <input type="checkbox"/> Nc		
MEDIA HOTEL	Full Name of Hotel			Reservation deadline (date)		
	Address					
	City					
	Telephone (incl. int'l prefix)		Fax to Reception (incl. int'l prefix)			
	Email Address					
	Prices to include taxes	Rate, Single Room	Rate, Double Room	Breakfast included		
				<input type="checkbox"/> Yes <input type="checkbox"/> Nc		
	Distance to Venue km, miles		Transportation provided		Transfer time (min)	
		<input type="checkbox"/> Yes <input type="checkbox"/> Nc				

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Dates 4-6 April
 Group 1
 Zone Asia/Oceania
 Home Nation Ind. Rep. Nc
 Visiting Nation India

TELEVISION				
TV COORDINATOR	Name of person at Home Nation in charge of Television			
	TBA			
	Address			
	City			
	Telephone (incl. int'l prefix)	Fax (incl. int'l prefix)	Mobile Phone (incl. Int'l prefix)	
Email Address				
HOST BROADCASTER	Host Broadcaster			
	Contact Person at Host Broadcaster			
	Address			
	City			
	Telephone (incl. int'l prefix)	Fax (incl. int'l prefix)	Mobile Phone (incl. Int'l prefix)	
	Email Address			
TV COVERAGE	1st DAY (Friday)	Hours Live	Hours Delayed	Notes
	2nd DAY (Saturday)			
	3rd DAY (Sunday)			

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Dates 4-6 April	Group 1	Zone Asia/Oceania	Home Nation Korea Rep.	Visiting Nation India
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MERCHANDISING		All designs must be sent to ITF for approval prior to production	
SPECIFIC ITEMS	Will Official Items e.g. T-shirts, Sweatshirts, Caps, using the Davis Cup title or logo be on sale at the Tie <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, please specify below		
	Item	Retail price	
DAVIS CUP BRAND	Do you wish to sell items from the Official Davis Cup brand line on-site <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

OFFICIAL PROGRAMME					
RESPONSIBLE PERSON	Person responsible for the Official Programme Woongtae KIM				
	Address Room108, Olympic Gym No.2, 424, Olympic-ro, Songpa-gu				
	City Seoul 138-749, Korea				
	Telephone (incl. int'l prefix) 82 2 420 4285	Fax (incl. int'l prefix) 82 2 420 4284	Mobile Phone (incl. Int'l prefix)		
	Email Address woongtae4286@hanmail.net				
SPECIFICATIONS	Language(s) Korean, English	No. of pages TBA	No. of copies TBA	Sale price TBA	
	Size <input checked="" type="checkbox"/> A4 <input type="checkbox"/> A5 <input type="checkbox"/> US Letter OTHER SIZE	Width (mm, in)	Height (mm, in)		
	Colour or Black/White <input checked="" type="checkbox"/> 4-colour <input type="checkbox"/> Black/White <input type="checkbox"/> B/W with add'l colour(s)	Additional colour(s), specify (PMS)			
ADVERTISEMENTS	Will the programme include advertisements <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
	PRICE INCL.	Full page Colour: Inside front/back cover		Full page colour: Other pages	
	TAXES	Full page colour			
		Half page Colour	Full page B/W	Half page B/W	
	TECHNICAL DETAILS	Print area (mm, in) 3mm	Bleed accepted <input type="checkbox"/> Yes <input type="checkbox"/> No	For bleed add (mm, in)	Screen resolution (lines/cm, lines/inch)
	FILM	Artwork required / accepted <input type="checkbox"/> Positive film <input type="checkbox"/> Negative film		Colour Proof print required <input type="checkbox"/> Yes <input type="checkbox"/> No	
	ELECTRONIC	<input type="checkbox"/> Quark xPress file <input type="checkbox"/> Adobe PageMaker file <input type="checkbox"/> Adobe InDesign file			
<input type="checkbox"/> Adobe Acrobat file (.pdf) Compressed archives accepted <input type="checkbox"/> StuffIt (.sit) <input type="checkbox"/> WinZip (.zip)			Colour Proof print required <input type="checkbox"/> Yes <input type="checkbox"/> No		
DELIVERY ADDRESS FOR FILM MATERIAL	Person to receive artwork			Deadline for artwork	
	Company				
	Address				
	City				
	Telephone (incl. int'l prefix)	Fax (incl. int'l prefix)	Mobile Phone (incl. Int'l prefix)		
	Email Address				
FTP / EMAIL ADDRESS FOR ELECTRONIC MATERIAL	Ftp or Email address for Electronic material kortennis@hanmail.net			Deadline for artwork	
	User Name	Password		Notify delivery/upload to	

POSTER	
POSTER	No. of Posters to be printed TBA

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VIP ATTENDANCE AND HOSPITALITY

HOSPITALITY AREA	Host Nations must provide hospitality as a very minimum for all those in the Presidential Box (Appendix 1)	
	Capacity	Buffet <input type="checkbox"/> Hot <input type="checkbox"/> Cold
	Menu details	Drinks/Open Bar <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Indoors <input type="checkbox"/> Outdoors
	Price of 1-day Hospitality, local currency	Price of 1-day Hospitality, US Dollars
	Price of 3-day Hospitality, local currency	Price of 3-day Hospitality, US Dollars
	Is American Express accepted for payments <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Location of Hospitality area on-site	
VIP ATTENDANCE <small>Ambassadors, National or Local Government leaders, Sports and other VIP's attending the tie.</small>	Name(s) TBA	Position

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Dates: 4-6 April Group: 1 Zone: Asia/Oceania Home Nation: Korea Rep. Visiting Nation: India

SPONSORSHIP				
GENERAL	Does the Venue have a contract with a Soft Drinks Company <input type="checkbox"/> Yes <input type="checkbox"/> No			If YES, which Company
	Does the Venue have a contract with a Beer Company <input type="checkbox"/> Yes <input type="checkbox"/> No			If YES, which Company
	Is there a big TV-screen inside the Arena <input type="checkbox"/> Yes <input type="checkbox"/> No			
INT'L SPONSORS	Do the International sponsors have offices/representation in the Country? <input type="checkbox"/> BNP Paribas <input type="checkbox"/> Turismo Madrid <input type="checkbox"/> NH Hotels <input type="checkbox"/> Rolex			
	Do the International sponsors have offices/representation in this town? <input type="checkbox"/> BNP Paribas <input type="checkbox"/> Turismo Madrid <input type="checkbox"/> NH Hotels <input type="checkbox"/> Rolex			
COURT ADVERTISING	Is the Court clear of all permanent advertising <input type="checkbox"/> Yes <input type="checkbox"/> No		All permanent advertising MUST be removed or covered for the tie.	
STADIUM ADVERTISING See Operations Manual for definition of "Stadium". Please ensure that all advertisements will be covered or removed for the tie.	Is the Stadium clear of all permanent advertising <input type="checkbox"/> Yes <input type="checkbox"/> No If NOT, please list Companies below			
	Company	Product Category	Size of Advert	Location within Stadium
SITE ADVERTISING See Operations Manual for definition of "Site". Prior approval from the ITF is required if any advertisements are not to be covered or removed.	Is the Site clear of all permanent advertising <input type="checkbox"/> Yes <input type="checkbox"/> No If NOT, please list Companies below			
	Company	Product Category	Size of Advert	Location within Site
DOMESTIC SPONSORS List the names and product category of any Domestic Sponsors which are proposed for this Tie. Confirmation of the above must be received in writing from the ITF prior to any agreement being signed.	ALL TIES	Name of Company		Product Category/ies represented
	ZONAL TIES ONLY			
TEAM SPONSOR See Operations Manual, Team Sponsor for details.	Name of Team Sponsor			Product Category
	If a Team Sponsor is appointed, the ITF must be notified at least 15 days prior to the commencement of the Tie.			
ON-COURT IDENTIFICATION If permission is sought for limited advertising by companies providing equipment, please give full details for consideration by the ITF, at least four weeks (eight weeks in the case of Ties in the World Group) prior to the date fixed for the commencement of the Tie.	Will there be a logo of the Court Manufacturer on the Court Surface?			If YES: What Brand name
	Will there be a Ball Box on court			If YES: What Brand name
	Will there be on-court identification for the Host City?			If YES: Name of City
	Other equipment			

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4-6 April	1	Asia/Oceania	Korea Rep.	India

PROPOSED OFFICIALS			
All Officials must be approved for the tie by the ITF			
CHIEF UMPIRE	ALL TIES	Name Michael H-J CHOI	ITF Certification (for World Group and Group 1 ties) White Badge
CHAIR UMPIRE	GROUP 1	Name Jemin YOU	ITF Certification (Minimum Bronze Badge) Bronze Badge
CHAIR UMPIRES	GROUP 2	Name	ITF Certification (Minimum White Badge)

SECURITY ARRANGEMENTS	
SECURITY DETAILS (A full plan should be available upon request)	*

ANTI-DOPING TESTING FACILITIES	
ROOM	Is there an area suitable for Anti-Doping if this Tie is selected for drug testing, i.e. a separate room and toilet facilities <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

VISA REQUIREMENTS	
VISA	As Host Nation and as required by the Regulations 30 please advise the visiting nation immediately of the procedure for obtaining visas

OTHER INFORMATION ABOUT THE CITY OR VENUE OF INTEREST	
CITY	*
VENUE	*

SIGNATURE			
	Date	Signature	Position in National Association
	11th Feb 2014	Woongtae KIM	Secretary General